



9th November 2018

“Learning Together for Life”

Dear Parents and Carers

This week the Year 6 children have taken part in Bikeability - a road safety awareness and proficiency course for young cyclists. The children have been practicing their skills on the school playground and out on the roads locally. They represented the school brilliantly and will receive a certificate for completing the course.

Next week, we are holding our Parents’ evenings. We hope you have been able to arrange a suitable appointment but if for any reason you do not have an appointment, please contact the school office. The Friends of Hartford Manor will be selling pre-loved uniform and we will also have a lost property table in the hall so you can hopefully claim those long lost belongings!

We hope you have a lovely weekend,

Mrs Diamond
Deputy Head Teacher

Friday 23rd November - Open Morning



Following on from our recent successful Open Morning, we are holding another event on Friday 23rd November, 9.00am – 10.30am.

Please help us by promoting this important event, tell friends, family, neighbours and share our twitter and facebook posts. We need more children to join us in our Reception classes next September. We also have places available across our year groups.

Parents have until 15th January 2019 to make their choice for Reception 2019. Parental recommendation is vitally important when building a school community; please share good news stories and encourage prospective parents to attend.

School Dinners

Week commencing 12th November 2018 will be Menu 1. The [full menu choices](#) are available on our website. Please pay online via [ParentPay](#). The price for a school dinner is now **£2.30**.

Please note that we will not provide a school lunch if you owe for 5 meals - £11.50 – or more.

It is your responsibility to keep your account in balance.

Dinner, Breakfast & After school club fee balances

There are an increasing number of accounts with debit balances. Even if your own balance seems small it still represents a debt and those small amounts build up across the whole school. Please log on and check your account balances regularly and ensure that they remain in balance. Every penny that we fail to collect means that we have less to spend on much needed classroom resources.

Over the next half term we will introduce pre booking for both breakfast and after school club. To be able to book a place, you will have to have sufficient credit on your account or pay at the point of booking.

Given ongoing budget pressures - faced by all schools - we will also have to start referring larger debts to Cheshire West for collection. Please help us to avoid taking this step by getting in touch and agreeing a payment plan. Thank you.

Field area outside school gates

Please can we make you aware that this week, we have had several incidents of children coming into school with dog faeces on their clothes and shoes from playing on the grassed areas before the start of the school day. Please can you advise your children to stay on the footpath where possible to avoid this.

Data Collection Sheets

If you have not yet returned your form, please can you check the information and indicate any amendments, ideally in red pen and return the form to school as soon as possible. If the information provided is correct, please can you also sign and return the sheet to school. Please note, we need at least two emergency contact numbers.

After School Activities

Please note that some clubs will not be available during the week of Parents' Evening, 12th to 14th November 2018. Please see clubs list at the end of the newsletter for more details.

Girls' lunchtime football will start on **Thursday 15th November 2018**. You will be able to book using our on-line Events Booking System. To access the booking system you will need to log on to <https://hartfordmanor.parentseveningsystem.co.uk> Look for the activity your child is interested in and click on the box "continue, open for bookings", click "book", then click "book" again on the next screen to confirm you booking.

Fruit Friday

If your child chooses to bring in grapes, please ensure that the grapes are cut in half.

School Uniform

Please ensure all items of clothing are clearly labels with your child's name, we have a lot of clothing in lost and found with no names on. A parent has asked us to enquire about a missing blue coat. The brand is Tycos BMW. If anyone finds it, please can you return it to school. Thank you.

Parents' Evenings

Parents' Evenings will take place from **Monday 12th November to Wednesday 14th November 2018**.

You will need to use our on-line Events Booking System to make your bookings. To access the booking system, you will need to log on to <https://hartfordmanor.parentseveningsystem.co.uk> (the same system we use for after school activities). Please see information sheet at the end of the newsletter for instructions on how to make your bookings.

Toddler Group – 2pm to 3pm in our Green Mobile on Wednesdays

If you, or your friends, have younger children please come and join Mrs Clarke at our Toddler Group on Wednesday afternoons. Each session runs from and is open to all children aged 3 or under. Please let family and friends know that they would be more than welcome to come along.

Non-uniform Day – 12th November 2018

On **Monday 12th November 2018**, we will be having a non-uniform day to raise money for the NSPCC, the UK's leading children's charity. If you would like your child to take part, please can they bring a £1 donation and come to school in their own clothes.

Nativity Costumes

It's that time of year again! If you have any unwanted nativity costumes please bring them into school for us to use in our upcoming performances. You can drop the off at the school office.

Welcome to the FOHM News Update

Christmas Cards

The fabulous Christmas Card samples have arrived back in school this week and have been sent home in your children's bag alongside an order form.

If you would like to order any Christmas cards, gift tags, mugs, tea towels or eco bags with your child's design on, you need to complete the order form and return to school with payment by Thursday 15th November.

You can either send the order form and payment into school, via the class teacher, or there will be a FOHM stall in the hall during parents' evenings on Monday 12th, Tuesday 13th and Wednesday 14th, to take your orders.

If you need to make any amendments to your child's name you need to highlight this on the order form. If you do not wish to have a Christmas message inside the card, you need to highlight this on the order form.

Orders will only be processed with payment attached.

Any questions, come and see the team on the FOHM stall on Monday 12th, Tuesday 13th or Wednesday 14th from 3:30- 7pm.

Pre-Loved Uniform Sale

We will be selling pre-loved uniform on the FOHM stall in the hall during Parents' Evenings on Monday 12th, Tuesday 13th and Wednesday 14th from 3.30pm – 7pm.

Christmas Disco

We are aiming for ticket sales to go on sale next week and will send a notification via Parent pay. The closing date for buying the tickets will be Monday 26th November.

Please note that we are only able to accept ticket sales via ParentPay due to the consent we require in order to comply with GDPR. Therefore, we are unable to take bookings offline e.g. via emails, text messages, social media posts or verbal messages.

In order to reduce plastic at our events, we are trialling a 'Drink Station' at this event. Therefore, we will not be serving bottles of juice/water – drinks will be served in reusable cups; small changes can have big impacts.

Dates for the Diary

- Christmas Disco KS1 (6pm – 7pm) and KS2 (7.15pm – 8.30pm) – Friday 30th November 2018
- Candy Cane Corner at the Hartford Victorian Christmas Fair – Saturday 1st December 2018 10am – 2.30pm St John's Church
- Children's Christmas Card Sales
- Serving of Refreshments at School Open Morning – Friday 23rd November 9am – 10.30am
- Meet Your PTA at Parents Evenings – 12th, 13, 14th November 2018.
- Non Uniform Day – Friday 21st December 2018
- Christmas Tombola

Michelle Bebbington
FOHM Chair

Fundraising

There are lots of ways you can help us fundraise; please click on the logos below for more information:

Stay in Touch

For more information about upcoming FOHM events or to get in touch:

- [Click here](#) to visit our web page
- [Meet the Committee](#)
- Join our [Facebook](#) page
- Follow us on [Twitter @FOHManor](#)
- Email us on contactFOHM@gmail.com



Diary Dates**Please note that this list is subject to change during the year**

Monday	12 th November 2018	NSPCC Awareness – Non-Uniform day £1 donation
Monday	12 th November 2018	Parents' Evening
Tuesday	13 th November 2018	Parents' Evening
Tuesday	13 th November 2018	9.00am 123 Magic Session 2 – Venue to be confirmed
Wednesday	14 th November 2018	Parents' Evening
Tuesday	20 th November 2018	9.00am 123 Magic Session 3 – Venue to be confirmed
Friday	30 th November 2018	Christmas Disco KS1 (6pm – 7pm) and KS2 (7.15pm – 8.30pm)
Wednesday	12 th December 2018	Christmas Open Evening 6.00 – 7.30pm
Thursday	13 th December 2018	KS1 Christmas Performance 2.00pm
Friday	14 th December 2018	KS1 Christmas Performance 2.00pm
Monday	17 th December 2018	Year 3 & 4 Christmas Party
Tuesday	18 th December 2018	Year 1 & 2 Christmas Party
Tuesday	18 th December 2018	Christmas Celebration, St Johns Church, Hartford 6pm – 8pm
Wednesday	19 th December 2018	Nursery Christmas Celebrations at school 9.00 - 10.00am
Wednesday	19 th December 2018	Reception Christmas Concert at school 2.30pm
Thursday	20 th December 2018	Year 5 & 6 Christmas Party
Thursday	20 th December 2018	Nursery and Reception Tatton Park Christmas Trip
Friday	21 st December 2018	Non Uniform Day
Friday	21 st December 2018	Reception Christmas Party
Friday	21 st December 2018	Last day of term
Monday	7 th January 2019	School Re-opens
Mon – Tues	25 th – 26 th Feb 2019	Year 2 Tattenhall Residential Trip
Tuesday	5 th March 2019	Year 1 Chester Zoo Trip
Wed - Fri	13 th - 15 th March 2019	Year 5 Lakeside Residential Trip
Tuesday	21 st May 2019	Year 4 Petty Pool Parents Information Evening 3.30 – 4.00pm
Tues – Wed	4 th – 5 th June 2019	Year 3 No Limits Residential Trip
Tues - Wed	4 th – 5 th June 2019	Year 4 Petty Pool Residential Trip – Mr Bedford's class
Thurs - Fri	6 th – 7 th June 2019	Year 4 Petty Pool Residential Trip – Mrs Bentley's class
Mon - Wed	10 th – 12 th June 2019	Year 6 London Residential Trip

How to access the Parents Evening Booking system

To access the booking system you will need to log on to:

<https://hartfordmanor.parentseveningsystem.co.uk>

There are two ways to book your appointments; by using the automatic option or the manual option.

Once you have logged on to the system you will need to enter your personal details and your child's details. If you have more than one child, the system will pick them up further along in the booking process

Click on the required Parents Evening date

Choose your booking method option then press next

Automatic option

Move the time line bar to the times you are available to attend

Tick your child's teacher(s) and click on generate appointments

If you are happy with the times allocated, click accept. You will then see a message on the screen confirming your appointment(s). You will also be sent a confirmation email

If you are not happy with the times allocated, click reject. This will then take you back to the screen with the time line bar and you can start again.

Manual option

Ensure the teacher(s) you would like to see are ticked and press continue to book appointments

Click on the appointment time you require, you can leave a message at this stage if you would like to and then press save.

Continue to book your other children in the same way

A message will show on the screen confirming your booking and an email will be sent to you.

After School Clubs – W/c 5th November 2018

Activity	Year Group	Start Date	End Date	Time	Teacher/ Organisation	Charge	Places available
Basketball	Years 5 & 6	Monday 19 th November	Monday 3 rd December	3.30-4.15	Mrs Meyer	No	24
Football	Years 5 & 6	Tuesday 6 th November <u>** Please note that there will be no club on 13th November due to Parents Evening **</u>	Tuesday 11 th December	3.30-4.15	Youth Kicks	No	24
Dance	Years 2 - 6	Tuesday 6 th November <u>** Please note that there will be no club on 13th November due to Parents Evening **</u>	Tuesday 11 th December	3.30-4.15	Rachel Cheshire	£15 for 5 weeks, cheques payable to Rachel Cheshire	20
Choir	Years 3 – 6	Wednesday 7 th November <u>** Please note that there will be no club on 14th November due to Parents Evening **</u>	Wednesday 12 th December	3.30-4.15	Mrs Hackney	No	Existing Choir members only – no additional places available
Lego	Years 1 & 2	Thursday 8 th November	Thursday 6 th December	3.30-4.15	Mrs Diamond	No	15
Tri Golf	Years 3 & 4	Thursday 8 th November <u>** Please note that there will be no club on 15th November due to Mr Derbyshire being unavailable**</u>	Thursday 13 th December	3.30-4.15	Mr Derbyshire	No	16
Girls only Football	Years 4 – 6	Thursday 15 th November	Thursday 13 th December	Lunchtime	Youth Kicks	No	20
Cricket	Years 4 – 6	Friday 9 th November	Friday 14 th December	3.30-4.15	Mr Greaves	No	20
Football	Years 3 & 4	Friday 9 th November	Friday 14 th December	3.30-4.15	Youth Kicks	No	24