

Hartford Manor CP School Governing Body

Terms of Reference: Teaching, Learning, Standards of Achievement and Behaviour Sub-Committee



1 General

- 1.1 To contribute, in collaboration with the Headteacher and staff, to establishing, monitoring and evaluating sections of the School Development Plan relating to teaching and learning, behaviour and safety of pupils, standards of achievement and to oversee any key issues relating to curriculum delivery in line with guidance.
- 1.2 To keep relevant sections of the Self-Evaluation report under review and update as necessary
- 1.3 To establish, monitor the impact of, and review the school's Curriculum Policy, Teaching and Learning Policy, SEN Policy and other curriculum related policies in line with the agreed cycle and make recommendations to the governing body for change as necessary

2 Teaching and Learning

- 2.1 To ensure that the whole school curriculum is: broad and balanced; relevant to the needs of all children; provides continuity and progression; adequately resourced
- 2.2 To review the policy and provision for collective worship and RE in line with the locally agreed syllabus and make recommendations for change as necessary
- 2.3 To endeavour to secure the necessary provision for any child who has special educational needs (SEN) and/or disability having regard to the SEN Code of Practice and relevant legislation.
- 2.4 To ensure that the school has an SEN co-ordinator who is provided with sufficient time, training and resources to undertake her/his responsibilities
- 2.5 To ensure that policies and procedures are in place to promote the spiritual, moral, social and cultural development of children
- 2.6 To ensure that the school offers equality of opportunity to all children whatever their gender, ethnicity, religion, background or ability through all its policies, procedures and practices
- 2.7 To establish, monitor the impact of, and review all the school's plans, policies and procedures relating to the personal development and well-being of pupils

3 Achievement

- 3.1 To ensure that the National Curriculum is delivered and its assessment procedures are carried out in line with the legal framework
- 3.2 To promote extra-curricular/enrichment activities
- 3.3 To promote and support the further development of the School Pupil Council and provide a link between the Council and the governing body
- 3.4 To promote partnership with parents to support their children's learning

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3.5 To ensure that policies and procedures are in place to demonstrate the effectiveness of Pupil Premium funding in raising the attainment of disadvantaged children.

3.6 To promote extended school facilities and community engagement

4 Behaviour and Standards

4.1 To ensure that policies and procedures are in place to reduce barriers to learning, improve behaviour, attendance and punctuality and reduce exclusions

4.2 To review the school's provision for Personal, Social, Health and Citizenship education taking account of Local Authority and Government guidance

4.3 To receive curriculum progress reports from the Headteacher and others including an analysis of the annual RAISEonline report and information about non-statutory assessment and testing in order to monitor, review and evaluate the standards of achievement, seek to make continuing improvements and inform target setting

4.4 To ensure that statutory targets for pupil achievements are set and published as required

4.5 [update Sep 2012] To monitor continuing progress of the 2017 cohort as their attainment standard on entering the school was below age related expectation.

4.6 To celebrate children's achievements

4.7 To set targets for Attendance and Persistently Absent Children

5 Membership:

5.1 The committee shall consist of not less than four governors. Membership should include the Headteacher or member of the Senior Leadership Team (SLT) with responsibility for the curriculum. The committee may make recommendations to the governing body for co-option of non-governor members and advise whether or not such members should be given a vote.

5.2 Chair: Non-employee to be elected by the full governing body.

5.3 Vice Chair: Non-employee to be elected by the full governing body.

6 Quorum:

6.1 Three governors including the Head or SLT member and a governor who is not an employee of the school.

7 Meetings:

7.1 At least once per term and more frequently if deemed necessary by the majority of members.

8 Accountability:

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- 8.1 The committee will report back to the governing body by submitting minutes which record decisions made, actions to be taken and/or recommendations for consideration.

Updated and endorsed by the TLSAB Sub-committee 29/09/14.